



Module 5 - Recap card

Presentation software

They allow you to design presentations that incorporate text, images and other multimedia elements, often used for professional, educational or communication purposes. The most popular are Microsoft PowerPoint, Google Slides, Canva and Prezi.

The main features

- **Slides**, which can be added, deleted or rearranged to structure your presentation.
- **Text, images**, icons, graphics and shapes to illustrate your ideas.
- **Videos** and **audio files** for multimedia presentations.
- **Graphs**, charts and tables to visualise data and statistics.
- **Transitions between slides** and **animations of objects** to make your presentation more dynamic.
- **Notes** for the presenter that are not visible during the live presentation.